

**REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, JULY 19, 2011  
TOWN OFFICE BUILDING ~ 7:30 P.M.**

**Call to Order:** First Selectman Leo Paul, Jr. called the meeting to order at 7:30 p.m. with all Selectmen present: William Dranginis, Paul Parsons, Diane Knox and R. Christopher Blake.

**Approval of Minutes:** **Motion:** W. Dranginis moved to adopt the regular July 5, 2011 minutes and C. Blake seconded. All voted aye except P. Parsons, who abstained because of absence, and the motion carried.

**Public Requests/Comments:** None

**Selectmen's Requests:** Per Mr. Paul's request W. Dranginis moved to add under New Business d) "7/8/11 Letter from Department of Administrative Services Re Litchfield Jail Offer." C. Blake seconded, all voted aye and the motion carried.

**Resignations:** None

**Interviews, Appointments & Reappointments**

- a) Reappoint Sandra Becker to Litchfield Housing Authority until 8/2016
- b) Reappoint Stephen R. Williams to Veterans' Advisory Committee until 8/2014
- c) Reappoint Steve Z. Ardussi to Veterans' Advisory Committee until 8/2014

**Motion:** W. Dranginis moved to approve reappointments a), b) and c) above. C. Blake seconded, all voted aye and the motion carried.

**Liaison Reports/Commission-Committee Minutes:** 6/16/11 Sandy Beach Commission minutes; 6/15/11 BOE Special minutes (draft), 6/15/11 Regular minutes (draft)

**Vacancies:** The list of current appointed vacancies with term expirations is as follows:

Beautification Commission: 2 regular members 2/2012, 2/2014; 1 alternate 2/2013  
Board of Ethics: One regular 6/2012; 1 regular 6/2013; 2 regulars 6/2014; 2 alternates 6/2013, 6/2014  
Cable Television Advisory Council: One member 6/2013  
Inland Wetlands Commission: 1 regular member 6/2014; 1 alternate member 6/2012  
Milton Historic District Commission: 2 alternate members 1/2012  
Park & Recreation: 2 alternate members: 6/2013, 6/2014  
Pension Commission: 1 alternate member 3/2013  
Recycling Committee: 3 members, 2/2012, 2/2013, 2/2014  
Veteran's Advisory Committee: 1 regular member 8/2012; 2 alternate members 8/2012  
Water Pollution Control Authority: 1 regular member 1/2013  
Zoning Board of Appeals: 2 alternate members 3/2015

**Tax Refunds:** **Motion:** P. Parsons moved to approve one tax refund, for a total of \$304.86. W. Dranginis seconded, all voted aye and the motion carried.

**Transfers:** None

**Old Business:** None

## New Business

**a) Energy Audit Presentation: Motion:** W. Dranginis moved to table this item until the arrival of the presenter. C. Blake seconded, all voted aye and the motion carried.

**b) Adopt Resolution for MOA for F/Y 2010 State Homeland Security Grant Funding:** L. Paul explained this memorandum of agreement was necessary this year because of a restructuring of the DEMHS Region #5, changing the names of some of the departments. He then read the resolution. **Motion:** W. Dranginis moved to adopt the resolution as read, and D. Knox seconded. All voted aye and the motion carried. The resolution follows:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Leo Paul, Jr., as First Selectman of Town of Litchfield, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Litchfield and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

**c) Adopt Resolution for White Woods Road Pavement Preservation Project:** L. Paul explained that this project involves chip sealing the road from South Lake Street to Webster Road instead of the overlay planned for South Lake to Constitution. There is money in the budget for this project. **Motion:** C. Blake moved to adopt the resolution as follows, and W. Dranginis seconded. All voted aye and the motion carried.

RESOLVED, that Leo Paul, Jr., First Selectman, is hereby authorized to sign the Agreement entitled "Agreement between the State of Connecticut and the Town of Litchfield for the Construction, Inspection and Maintenance of White Woods Road Pavement Preservation utilizing Federal Funds under the Rural Component of the Surface Transportation Program"

**a) Motion:** C. Blake moved and W. Dranginis seconded a motion to raise New Business a) "Energy Audit Presentation" from the table. All voted aye and the motion carried. L. Paul explained that the Town had hired an intern, paid by a DEP grant, to do an audit on our buildings for energy preservation and to look at proposals to install solar panels for energy savings and at no cost to us. Jesse Philippi, an engineering student, has been working with Jack Healy at Public Works since May, studying the Town Hall, Public Works facility, WPCA facility and the three schools. He also looked at replacing gas vehicles with those with alternative energy sources and installing a charging station. There are ten buildings that appear to be candidates for solar panels: three schools, Oliver Wolcott Library, Bantam Fire Co., WPCA, Bantam Annex and Courthouse, Recycling building, Litchfield Fire Co. and the snack bar building. Groups willing to sign the agreement so far are the OWL and Bantam Fire Co. The Selectmen thanked Jesse and said they were impressed with his report and the data he had collected.

**d) 7/8/11 Letter from Department of Administrative Services Re Litchfield Jail Offer:** L. Paul said that the State must offer surplus property to the Town and has sent a letter offering the jail for \$120,000. The assessment is also at \$120,000. The Town has the option to buy the property and will also have the right of first refusal if an offer is made. L. Paul repeated C. Blake and P. Parsons' hope that the building can be bought privately and put on the tax rolls. L. Paul

suggested placing this item on the next agenda for discussion. W. Dranginis asked if there should be a public hearing, and it was agreed that being noticed on the Selectmen's agenda would be sufficient; public comment is always welcome. D. Knox added that she is always open to phone calls from the public to add to public opinion.

P. Parsons said that he could not attend the August 2<sup>nd</sup> meeting at the 7:30 p.m. time slot. **Motion:** W. Dranginis moved to change the August 2, 2011 meeting to a special with a 3:30 p.m. start time. C. Blake seconded, all voted aye and the motion carried.

**Correspondence**

**a) Census 2010 Report:** L. Paul said the report came from the LHCEO meeting. D. Knox thought the information was wonderful and very helpful. C. Blake agreed.

**Motion:** W. Dranginis moved to adjourn at 8:25 p.m. and P. Parsons seconded. All voted aye and the motion carried.

Leo Paul, Jr., First Selectman